


**UOB BUSINESS INTERNET BANKING (BIB) MAINTENANCE FORM - AFFILIATED COMPANY USERS**
**1. Applicant's ("My") business details**

 Registered Business Name

Business Registration No.

Existing BIB Login Group ID

**2. Add new users** (if you have more than 3 users, you can add more users in Appendix 1 – Add BIBPlus Users)

**Please read the notes below before you fill up this section.**

- ▶ **Enquirer:** View account details only.
- ▶ **Maker:** Create all transactions (except Payroll) and view account details. Authoriser is required to approve transactions created.
- ▶ **Payroll Maker:** Create payroll transactions and view payroll details. Payroll Authoriser is required to approve payroll transactions created.
- ▶ **Authoriser:** Create transactions, approve other user's transactions (except Payroll), and view account details.
- ▶ **Payroll Authoriser:** Create payroll transactions online only (upload of payroll file can only be done by Payroll Maker), approve other user's payroll transactions, and view payroll details.
- ▶ **Verifier:** Verify transaction data input by user before submitting to Signatory.
- ▶ **Sender:** Release fully authorised transaction to bank for processing.
- ▶ **Proxy Authoriser:** Remote Authorisation permissions to authorise transactions on behalf of Signatory.

- Important:**
- The Bank will assign an ID at its sole discretion if the Preferred User ID is left blank or cannot be allocated.
  - For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
  - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
  - For existing BIBPlus users, you may opt to link your existing token to company group. Please contact the Bank for more information.
  - The Authorised Person(s)/Approved Person(s) from the Affiliated Entity(ies) is required to complete Section 5.

**User 1 Details**

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

<p>Name of Entity 1  <input type="text"/></p> <p>Name of Entity 2  <input type="text"/></p> <p>Name  <small>(underline surname)</small>  <input type="text"/></p> <p>Preferred User ID  <small>(min 8 characters with no space or special character)</small>  <input type="text"/></p> <p>Email Address  <small>(This is required to receive BIBPlus Email notifications)</small>  <input type="text"/></p> <p>Mobile No.  <small>(This is required to receive BIBPlus SMS notifications)</small>  <input type="text"/></p> <p>User Specimen Signature  <input type="text"/></p>	<p>Business Registration No. for Entity 1  <input type="text"/></p> <p>Business Registration No. for Entity 2  <input type="text"/></p> <p><input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)</p> <p>Roles  <small>(please tick where applicable)</small></p> <p><input type="checkbox"/> Enquirer</p> <p><input type="checkbox"/> Maker                      <input type="checkbox"/> Payroll Maker</p> <p><input type="checkbox"/> Verifier (non-payroll)    <input type="checkbox"/> Payroll Verifier</p> <p><input type="checkbox"/> Sender (non-payroll)    <input type="checkbox"/> Payroll Sender    <input type="checkbox"/> Proxy Authoriser</p> <p><input type="checkbox"/> Authoriser (non-payroll)</p> <p>Payroll Authoriser  <small>(Please indicate specific payroll access)</small></p> <p><input type="checkbox"/> Full Access                      <input type="checkbox"/> View Employee Details Only</p> <p style="text-align: right;"><input type="checkbox"/> View Payroll Amount Only</p> <p>Authoriser Group: A/B/C/D/E (Default Group = A)</p> <p>Daily Approval Currency &amp; Limit: <input type="text"/>   <input type="text"/></p>
<p style="text-align: right;">NRIC/Passport/FIN  <small>(default NRIC)</small>  <input type="text"/></p> <p style="text-align: right;">Country of Issuance  <small>(default SG)</small>  <input type="text"/></p>	

## 2. Add new users (Continued)

### User 2 Details

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

Name of Entity 1

Business Registration No. for Entity 1

Name of Entity 2

Business Registration No. for Entity 2

Name

(underline surname)

Assign token from Company (If left unchecked, the Bank will assign new token)

Roles

(please tick where applicable)

Enquirer

Preferred User ID

(min 8 characters with no space or special character)

Maker

Payroll Maker

Email Address

(This is required to receive BIBPlus Email notifications)

Verifier (non-payroll)

Payroll Verifier

Sender (non-payroll)

Payroll Sender

Proxy Authoriser

Mobile No.

(This is required to receive BIBPlus SMS notifications)

Authoriser (non-payroll)

User Specimen Signature

NRIC/Passport/FIN  
(default NRIC)

Payroll Authoriser

(Please indicate specific payroll access)

Full Access

View Employee Details Only

View Payroll Amount Only

Country of Issuance  
(default SG)

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit:

### User 3 Details

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

Name of Entity 1

Business Registration No. for Entity 1

Name of Entity 2

Business Registration No. for Entity 2

Name

(underline surname)

Assign token from Company (If left unchecked, the Bank will assign new token)

Roles

(please tick where applicable)

Enquirer

Preferred User ID

(min 8 characters with no space or special character)

Maker

Payroll Maker

Email Address

(This is required to receive BIBPlus Email notifications)

Verifier (non-payroll)

Payroll Verifier

Sender (non-payroll)

Payroll Sender

Proxy Authoriser

Mobile No.

(This is required to receive BIBPlus SMS notifications)

Authoriser (non-payroll)

User Specimen Signature

NRIC/Passport/FIN  
(default NRIC)

Payroll Authoriser

(Please indicate specific payroll access)

Full Access

View Employee Details Only

View Payroll Amount Only

Country of Issuance  
(default SG)

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit:

### 3. Update existing user details (if you have more than 3 users, you can update more users in Appendix 2 – Update existing BIBPlus Users)

#### Please read the notes below before you fill up this section.

- ▶ **Enquirer:** View account details only.
- ▶ **Maker:** Create all transactions (except Payroll) and view account details. Authoriser is required to approve transactions created.
- ▶ **Payroll Maker:** Create payroll transactions and view payroll details. Payroll Authoriser is required to approve payroll transactions created.
- ▶ **Authoriser:** Create transactions, approve other user's transactions (except Payroll), and view account details.
- ▶ **Payroll Authoriser:** Create payroll transactions online only (upload of payroll file can only be done by Payroll Maker), approve other user's payroll transactions, and view payroll details.
- ▶ **Verifier:** Verify transaction data input by user before submitting to Signatory.
- ▶ **Sender:** Release fully authorised transaction to bank for processing.
- ▶ **Proxy Authoriser:** Remote Authorisation permissions to authorise transactions on behalf of Signatory.

- Important:**
- Setup details indicated in this form will supercede existing setup and information.
  - For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
  - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
  - Upon UNLINKING, User(s) will not be able to access the accounts & transactions of the Applicant.

#### User 1 Details (Please tick where applicable)

Link to applicant (Please complete the details below)

Unlink from applicant

Name (underline surname)	Roles (please tick where applicable)
<input type="text"/>	<input type="checkbox"/> Enquirer
Existing User ID (min 8 characters with no space or special character)	<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
<input type="text"/>	<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
Email Address (This is required to receive BIBPlus Email notifications)	<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
<input type="text"/>	<input type="checkbox"/> Authoriser (non-payroll)
Mobile No. (This is required to receive BIBPlus SMS notifications)	Payroll Authoriser (Please indicate specific payroll access)
<input type="text"/>	<input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only
User Specimen Signature	<input type="checkbox"/> View Payroll Amount Only
<input type="text"/>	Authoriser Group: A/B/C/D/E (Default Group = A)
	Daily Approval Currency & Limit: <input type="text"/> <input type="text"/>

#### User 2 Details (Please tick where applicable)

Link to applicant (Please complete the details below)

Unlink from applicant

Name (underline surname)	Roles (please tick where applicable)
<input type="text"/>	<input type="checkbox"/> Enquirer
Existing User ID (min 8 characters with no space or special character)	<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
<input type="text"/>	<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
Email Address (This is required to receive BIBPlus Email notifications)	<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
<input type="text"/>	<input type="checkbox"/> Authoriser (non-payroll)
Mobile No. (This is required to receive BIBPlus SMS notifications)	Payroll Authoriser (Please indicate specific payroll access)
<input type="text"/>	<input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only
User Specimen Signature	<input type="checkbox"/> View Payroll Amount Only
<input type="text"/>	Authoriser Group: A/B/C/D/E (Default Group = A)
	Daily Approval Currency & Limit: <input type="text"/> <input type="text"/>

### 3. Update existing user details (Continued)

#### User 3 Details (Please tick where applicable)

Link to applicant (Please complete the details below)  Unlink from applicant

Name  
(underline surname)

\_\_\_\_\_

Existing User ID  
(min 8 characters with no space or special character)

\_\_\_\_\_

Email Address  
(This is required to receive BIBPlus Email notifications)

\_\_\_\_\_

Mobile No.  
(This is required to receive BIBPLUS SMS notifications)

\_\_\_\_\_

User Specimen Signature

\_\_\_\_\_

Roles  
(please tick where applicable)

Enquirer

Maker

Payroll Maker

Verifier (non-payroll)

Payroll Verifier

Sender (non-payroll)

Payroll Sender

Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser  
(Please indicate specific payroll access)

Full Access

View Employee Details Only

View Payroll Amount Only

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit: \_\_\_\_\_

### 4. Delete Users (Please provide details below)

 Name

\_\_\_\_\_

User ID

ID/Passport/FIN

\_\_\_\_\_

Name

\_\_\_\_\_

User ID

ID/Passport/FIN

\_\_\_\_\_

Name

\_\_\_\_\_

User ID

ID/Passport/FIN

\_\_\_\_\_

Note: Deleted User(s) will be removed from all his/her other roles and all linked entities.

## 5. Declaration

I/We, on behalf of the Applicant and Entity(ies) respectively, hereby:

- a) Request the changes or amendments to be made to my/our BIB Service as set out above;
- b) confirm that I/we have obtained and agree to be bound by the UOB Business Internet Banking Service Agreement ("BIB Agreement") (also available at uob.com.sg) and any amendment or variation thereof;
- c) confirm that I/we have obtained and agree to be bound by the terms and conditions applicable to each of the services that I/we have applied for and any amendment or variation thereof;
- d) confirm that each of the Company Signatories named herein is authorised to operate and use any of the services granted and provided to me/us through the BIB Service, based on the approval mandate and approval limit set out in this form. I/We confirm that if I/we do not indicate the approval mandate or approval limit, each Company Signatory is deemed to be authorised by me/us to approve transactions of any amount. If the approval mandate is indicated but not the approval limit, the Company Signatories are deemed to be authorised by me/us to approve transactions of any amount according to the approval mandate;
- e) confirm and agree that any existing mandate or instructions which I/we may have with the UOB Group Bank(s) will not apply in relation to my/our use of BIB;
- f) confirm that all the information provided here is true and accurate to the best of my/our knowledge as at the date of this application;
- g) authorise the Bank to issue token(s) to the Company User(s) and Company Signatory(ies), where applicable. Company User refers to Enquirer, Maker, Verifier, Sender, Proxy Authoriser and Payroll Maker. Company Signatory refers to Authoriser and Payroll Authoriser;
- h) confirm that, in the event of any change of Company Users and/or Company Signatories, I/we shall immediately revoke the relevant User IDs through the submission of request, instruction or relevant form to the Bank;
- i) authorise the Bank to debit all fees and charges relating to my/our application and/or use of the BIB Service from my/our designated account(s), including the Applicant's;
- j) agree, to the fullest extent permitted by law, to indemnify and hold the Bank harmless from and against any and all costs, claims, losses, damages, charges and/or expenses which the Bank may sustain, incur or be liable for in connection with, or resulting from or any earlier application for, the BIB Service, including (where applicable) as a result of the Applicant opting for Single Control and/or the Applicant not providing all email addresses and mobile numbers;
- k) acknowledge and agree that if we appoint the same persons to be the Company Users and/or Company Signatories for both the Applicant and the Entity(ies), I/we will have access to each other's account and other information, and the persons so appointed will be able to operate and utilise my/our respective services, and I/we consent to the disclosure of my/our information to each other.
- l) enclose a certified true copy of my/our board (or equivalent) resolution (where required by the Bank); and
- m) agree that the Bank may amend the BIB Agreement at any time and/or may terminate the provision of the Single Control option at any time with notice to the Applicant.

### 1. Applicant (as per Part 1):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>

### 2. Entity 1 (as per Part 2):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>

### 3. Entity 2 (as per Part 2):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>

**5. Declaration (Continued)**

**Please send the completed form to BIB Section, United Overseas Bank Limited, Bras Basah Post Office, P.O. Box 106, Singapore 911804**

- The Bank will process your application within 5 business days.
- Do call the Bank at **1800 226 6121** if the user IDs/passwords/tokens are not received after 5 business days.
- A fee of S\$20 (including GST) is payable for each token issued.

**For Bank's Use Only** \*Please delete where applicable

<b>Attended/ID Document collected by:</b> (TB Sales/RM/Branch/CFS *)	<b>ID screening done by:</b>	<b>Signature verified by:</b> <input type="checkbox"/> ASR <input type="checkbox"/> BIB Resolution	<b>Processed/Approved by:</b>
_____	_____	_____	_____
Name and Signature	Name and Signature	Name and Signature	Name and Signature
Date _____	Date _____	Date _____	Date _____

**Remarks**

- Note:
- Authorised person(s)/Approved person(s) signatory(ies) from Applicant and Affiliated Entity(ies) are required on page 2 of this Appendix.
  - The Bank will assign an ID at its sole discretion if the Preferred User ID is left blank or cannot be allocated.
  - For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
  - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
  - For existing BIBPlus users, you may opt to link your existing token to company group. Please contact the Bank for more information.

**User 1 Details**

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

Name of Entity 1		Business Registration No. for Entity 1
<input type="text"/>		<input type="text"/>
Name of Entity 2		Business Registration No. for Entity 2
<input type="text"/>		<input type="text"/>
Name (underline surname)		<input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)
<input type="text"/>		Roles (please tick where applicable)
Preferred User ID (min 8 characters with no space or special character)		<input type="checkbox"/> Enquirer
<input type="text"/>		<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
Email Address (This is required to receive BIBPlus Email notifications)		<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
<input type="text"/>		<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
Mobile No. (This is required to receive BIBPlus SMS notifications)		<input type="checkbox"/> Authoriser (non-payroll)
<input type="text"/>		Payroll Authoriser (Please indicate specific payroll access)
User Specimen Signature	NRIC/Passport/FIN (default NRIC)	<input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> View Payroll Amount Only
	Country of Issuance (default SG)	Authoriser Group: A/B/C/D/E (Default Group = A)
<input type="text"/>	<input type="text"/>	Daily Approval Currency & Limit: <input type="text"/> <input type="text"/>

**User 2 Details**

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

Name of Entity 1		Business Registration No. for Entity 1
<input type="text"/>		<input type="text"/>
Name of Entity 2		Business Registration No. for Entity 2
<input type="text"/>		<input type="text"/>
Name (underline surname)		<input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)
<input type="text"/>		Roles (please tick where applicable)
Preferred User ID (min 8 characters with no space or special character)		<input type="checkbox"/> Enquirer
<input type="text"/>		<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
Email Address (This is required to receive BIBPlus Email notifications)		<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
<input type="text"/>		<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
Mobile No. (This is required to receive BIBPlus SMS notifications)		<input type="checkbox"/> Authoriser (non-payroll)
<input type="text"/>		Payroll Authoriser (Please indicate specific payroll access)
User Specimen Signature	NRIC/Passport/FIN (default NRIC)	<input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> View Payroll Amount Only
	Country of Issuance (default SG)	Authoriser Group: A/B/C/D/E (Default Group = A)
<input type="text"/>	<input type="text"/>	Daily Approval Currency & Limit: <input type="text"/> <input type="text"/>

**User 3 Details**

Link User to other Affiliated Entity(ies) from same Group ID (selected roles will apply for all entities listed below)

Name of Entity 1 _____	Business Registration No. for Entity 1 _____
Name of Entity 2 _____	Business Registration No. for Entity 2 _____
Name (underline surname) _____	<input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)
Preferred User ID (min 8 characters with no space or special character) _____	Roles (please tick where applicable)
Email Address (This is required to receive BIBPlus Email notifications) _____	<input type="checkbox"/> Enquirer
Mobile No. (This is required to receive BIBPlus SMS notifications) _____	<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
User Specimen Signature	<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
NRIC/Passport/FIN (default NRIC) _____	<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
Country of Issuance (default SG) _____	<input type="checkbox"/> Authoriser (non-payroll)
	Payroll Authoriser (Please indicate specific payroll access)
	<input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only
	<input type="checkbox"/> View Payroll Amount Only
	Authoriser Group: A/B/C/D/E (Default Group = A)
	Daily Approval Currency & Limit: _____

**1. Applicant** (as per Part 1):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____

**2. Entity 1** (as per Part 2):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____

**3. Entity 2** (as per Part 2):

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____

Note: • Setup details indicated in this form will supercede existing setup and information.

- For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
- By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
- Upon UNLINKING, User(s) will not be able to access the accounts & transactions of the Applicant.

**User 1 Details**  (Please tick where applicable)

Link to applicant (Please complete the details below)  Unlink from applicant

<p>Name (underline surname)</p> <p>Existing User ID (min 8 characters with no space or special character)</p> <p>Email Address (This is required to receive BIBPlus Email notifications)</p> <p>Mobile No. (This is required to receive BIBPlus SMS notifications)</p> <p>User Specimen Signature</p>	<p>Roles (please tick where applicable)</p> <p><input type="checkbox"/> Enquirer</p> <hr/> <p><input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker</p> <hr/> <p><input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier</p> <hr/> <p><input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser</p> <hr/> <p><input type="checkbox"/> Authoriser (non-payroll)</p> <hr/> <p>Payroll Authoriser (Please indicate specific payroll access)</p> <p><input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only <input type="checkbox"/> View Payroll Amount Only</p> <hr/> <p>Authoriser Group: A/B/C/D/E (Default Group = A)</p> <p>Daily Approval Currency &amp; Limit: _____</p>
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**User 2 Details**  (Please tick where applicable)

Link to applicant (Please complete the details below)  Unlink from applicant

<p>Name (underline surname)</p> <p>Existing User ID (min 8 characters with no space or special character)</p> <p>Email Address (This is required to receive BIBPlus Email notifications)</p> <p>Mobile No. (This is required to receive BIBPlus SMS notifications)</p> <p>User Specimen Signature</p>	<p>Roles (please tick where applicable)</p> <p><input type="checkbox"/> Enquirer</p> <hr/> <p><input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker</p> <hr/> <p><input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier</p> <hr/> <p><input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser</p> <hr/> <p><input type="checkbox"/> Authoriser (non-payroll)</p> <hr/> <p>Payroll Authoriser (Please indicate specific payroll access)</p> <p><input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only <input type="checkbox"/> View Payroll Amount Only</p> <hr/> <p>Authoriser Group: A/B/C/D/E (Default Group = A)</p> <p>Daily Approval Currency &amp; Limit: _____</p>
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**Authorised Person(s) / Approved Person(s)**

Name	Signature	Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____